

**LIMPOPO PROVINCE
MUNICIPAL BACK TO BASICS 2022/23 03rd QUARTER REPORT**

BLOUBERG MUNICIPALITY

B&B
BACK TO BASICS
SERVING OUR COMMUNITIES BETTER

**Back to Basics
Serving Our Communities Better!**

- Putting people first and engaging with communities
- Delivering basic services
- Good governance
- Sound financial management
- Building capabilities

Documents on the Back to Basics can be found here: <http://www.coqta.gov.za/summit2014/>



NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets			Timeframes	Responsibility
					03 RD Quarter target	Progress to date	Challenge		
1	PUTTING PEOPLE FIRST								
1.1	Public Participation/ community engagement	04 Public Participation meetings held	Number of public participation/feed back meetings held	4 public participation meetings held (one per quarter)	01 Public Participation meeting held	Target Achieved. 01 Public Participation meeting held at Gemarke (13/03/2023 on draft annual report)	N/A	Quarterly	Corporate Services
		100% Issues resolved	Number of issued raised & resolved during public participation meetings	100% issues resolved	100% issues resolved	Target achieved, 04 Issues raised on electrical Meter boxes and grading of internal streets and were resolved	N/A	Quarterly	Corporate Services
1.2	Communication	One strategy reviewed	Communication strategy in place	Communication strategy reviewed and implemented	N/A	N/A	N/A	30 June 2023	Municipal Manager's Office
			Number of communication events held (press release/conference, media statements, radio interviews)	4 communication events held (one per quarter)	01 Communication event held	Target Achieved 01 Communication event held at Senwabarwan	N/A	Quarterly	Municipal Manager's Office

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets			Timeframes	Responsibility
					03 RD Quarter target	Progress to date	Challenge		
1.3	Strengthening community representatives	88 Ward Committee meetings held	Number of ward committees that are functional	88 ward committees meetings held	22 Ward Committee meetings held	a FET College wherein Deputy Minister in the Presidency, Nomasono Motaung officially opened the Blouberg FM radio station	Quarterly	Corporate Services	
1.4	Batho Pele Service Standards Framework for Local Government	01 Batho Pele Committee in Place Batho Pele service standards developed and approved	Established Batho Pele committee in place and functional Batho Pele service standards approved by council	Batho Pele committee established Review Batho Pele service standards	N/A N/A	Target Achieved. 22 Ward Committee meetings held N/A	30 June 2023	Corporate Services	
1.5	Customer Care	Customer Care register	Number of Batho Pele events held Complaint management system in place	1 Batho Pele event held Complaint management system developed	N/A N/A	N/A N/A	30 June 2023 30 June 2023	Corporate services Corporate services	

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets				Timeframes	Responsibility
					03 RD Quarter target	Progress to date	Challenge	Measures to be taken		
			% of official complaints responded to through the municipal complaint management system	100% complaints received	100% received complaints received and resolved	Target achieved. 06 Complaints received on electric meter boxes and resolved	N/A	N/A	Corporate services	
1.6	Community protest	05 Community Protests	Number of community protests against the municipality	4 Reports compiled on community protests experienced	1 Reports compiled on community protests experienced	No protests were recorded for the period under review	No protests were recorded for the period under review	Quarterly	Corporate services	
			% of issues resolved from community protest	100% Issues raised during protests resolved	100% issues resolved	No protests were recorded for the period under review	No protests were recorded for the period under review	Quarterly	Corporate services	
1.7	Community protest	05 Community Protests	Areas where the protest has taken place and the nature of protest	4 Report on areas (hotspots) where the protests has taken place	1 Report on areas (hotspots) where the protests has taken place	No protests were recorded for the period under review	No protests were recorded for the period under review	Quarterly	Corporate services	

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets			Timeframes	Responsibility
					03 RD Quarter target	Progress to date	Challenge		
2	BASIC SERVICE DELIVERY								
2.1	MIG Expenditure	MIG projects Implemented	% MIG expenditure reported.	100% of MIG expenditure	75% Expenditure on MIG	Target achieved. 80% spending on MIG	N/A	N/A	Technical Services
		04 Projects	Number of MIG projects Implemented/completed.	6 MIG projects implemented and progress	1 Report on MIG Projects implementation compiled	Target Achieved. 1 Report on MIG project implementation compiled	N/A	N/A	Technical Services
	INEP	No INEP allocation	% INEP expenditure reported.	100% of INEP expenditure	75% Expenditure on INEP	Target Not Achieved. 41% spending on INEP	Late appointment of service providers	FastTrack implementation of projects and spending	Technical Services
		No INEP projects	Number of INEP projects completed.	4 INEP projects implemented and progress	Progress report	Target Progress report developed	N/A	N/A	Technical Services
2.3	Maintenance of Infrastructure	100% Operation and maintenance budget spent	Percentage Budget on Maintenance and operations spent	100% operational and maintenance budget spent	25% spending on Maintenance and operations	Target Achieved. 25% spending on Maintenance	N/A	N/A	Technical Services

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets			Timeframes	Responsibility
					03 RD Quarter target	Progress to date	Challenge		
2.4	Electricity	No new connections	Number of households with new electricity connections	704 households with access to electricity	Progress report	Target Achieved. Progress report developed. (Lekgwara 80 %, Diepsloot 80 %, Alldays 98 %, Witten 40 % and Substation 15 %)	N/A	N/A	Technical Services
		187 street lights maintained	Number of illegal connection identified	4 Meter audits conducted	Conduct 01 Meter Audit	Target achieved. 01 Meter Audit conducted	N/A	Quarterly	Technical Services
		187 street lights maintained	Number of street lights maintained	187 street lights maintained	187 street lights maintained	Target Achieved 187 street lights maintained	N/A	Quarterly	Technical Services
		0% Reduction of electricity losses	Percentage of electricity losses	Reduction of electricity losses by 3%	03% Reduction of electricity losses	Target not achieved. Electricity loss at 16%.	Illegal connection and shortage of smart meters	The municipality is intending to replace prepaid with smart meters in 2023/24 Financial year	Quarterly
		100% of electricity interruptions reported	% of electricity interruptions reported and attended	100% Reduction of electricity interruptions	Report on electricity interruptions	Target Achieved Report on electricity interruptions developed	N/A	Quarterly	Technical Services

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets			Timeframes	Responsibility
					03 RD Quarter target	Progress to date	Challenge		
2.5	Free basics services	Approved Indigent register	Updated indigent register in place Number of beneficiaries registered to receive Free Basics services	Updated indigent register in place	N/A	N/A	N/A	Ongoing	Budget and Treasury
				4834 HH provided with FBE	4834 HH provided with FBE	N/A	N/A	Ongoing	Community Services
				1799hh provided with FBW	1799 HH provided with FBW	N/A	N/A	Ongoing	Community Services
				1799 hh provided with FBS	1799 hh provided with FBS	N/A	N/A	Ongoing	Technical Services
				4834 hh provided with FBWR	4834 hh Provided with FBWR	N/A	N/A	Ongoing	Community Services
				2.4 km tarred	5,2km of roads tarred	2kms tarred	Target Achieved. 3 road projects at construction stage. All days at 60 % and Senwabarwan	30 June 2023	Technical Services
2.6	Roads and Storm water								

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets			Timeframes	Responsibility
					03 RD Quarter target	Progress to date	Challenge		
		1000 kms road bladed	KM of gravel road maintained	550KM of gravel roads maintained	150km road maintained	Target Achieved. 562 Km road maintained	N/A	Availability of new graders has improved the situation	Technical Services
		7% Theft of infrastructure reported and resolved	100% of infrastructure Theft reported and resolved	Reduction of Theft of infrastructure	100% theft on infrastructure reported and resolved	No report received on theft of infrastructure received	No report received on theft of infrastructure received	No report received on theft of infrastructure received	Technical Services
2.7	Waste Management	95% weekly waste collection extended in urban areas(township)	Number of household with access to once a week waste collection against the total number of households	Two towns received weekly waste collection	1 Quarterly report on household waste collection	Target Achieved. Quarterly report on household waste collection compiled(Alldays & Senwabarwan a	N/A	N/A	Community Services
		75% weekly waste collection extended in rural areas	Number of households with extended waste collection in rural areas against total households	13(villages) received weekly extended rural Waste collection	Report on rural waste collection	Target Achieved Report on rural waste collection(waste collected at 13 villages)	N/A	N/A	Community Services

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets				Timeframes	Responsibility
					03 RD Quarter target	Progress to date	Challenge	Measures to be taken		
		02 Landfill sites operated in line with waste management act	Number of licensed land fill site	02 Licenced landfill sites operated in line with waste management act	Develop a report on landfill sites operating in line with waste management act	Target Achieved report on landfill sites operating in line with waste management act developed	N/A	N/A	30 June 2023	Community Services
2.8	Water Services management	Construction of 56 culverts complete with 16 wing walls	Number of Households with access to basic water	Households with access to water	N/A	N/A	N/A	N/A	Quarterly	Technical Services
3	SOUND FINANCIAL MANAGEMENT									
3.1	Audit Outcome	Unqualified Audit Opinion 2020/21 AFS and APR compiled	AG opinion	Unqualified AG audit opinion	N/A	N/A	N/A	N/A	30 November 2022	Municipal Manager's Office
		100% AGSA action plan developed	Submission of AFS and APR to the AG within the legislated time frame	Compile and submit AFS and APR within the legislated time frame	N/A	N/A	N/A	N/A	31 August 2022	Municipal Manager's Office
			Number of AG findings resolved	AG action plan developed and implemented.	N/A	N/A	N/A	N/A	30 January 2022	Municipal Manager's Office

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets				Timeframes	Responsibility
					03 RD Quarter target	Progress to date	Challenge	Measures to be taken		
3.2	Irregular Expenditure	100% compliance with regulations in MFMA section 32	Section 32 expenditure amount reported.	Compliance with management of MFMA section 32	100% compliance with management of MFMA	Target Achieved 100% compliance with management of MFMA	N/A	N/A	Quarterly	Budget and Treasury
3.3	Spending on capital budget	100% Spending on Capital Budget	% of own capital budget spent(Excluding grants)	100% spending on capital budget	75% Spending on Capital Budget	Target Achieved. 75% Spending on Capital Budget	N/A	N/A	30 June 2023	Budget and Treasury
3.4	Personnel budget	100% Spending on personnel budget	Percentage of budget spent on personnel	100% spending of budget spent on personnel	100% spent in personnel budget	Target Achieved 100% spent in personnel budget	N/A	N/A	30 June 2023	Budget and Treasury
3.5	Revenue collection	75% collection on revenue	% of own revenue collected against the billing	100% of own revenue collected against the billing	75% of own revenue collected	Target achieved. 75% of own revenue collected	N/A	N/A	Quarterly	Budget and Treasury
3.6	Payment of creditors	100% Payment of creditors on all invoices within 30 days	% of creditors paid within 30 days against all invoices	100% payment of creditors on all invoices within 30 days	100% Payment of creditors on invoices	Target not Achieved 65% Payment of creditors on invoices	Creditors still not paying as billed	To engage heads of departments and discuss invoices, encourage payments	Monthly	Budget and Treasury
3.7	The extent to which debt is serviced.	100% of debt serviced	% of debt serviced	100% of debt serviced	100% debts serviced	Target Achieved 100% debts serviced	N/A	N/A	Ongoing	Budget and Treasury

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets				Timeframes	Responsibility
					03 RD Quarter target	Progress to date	Challenge	Measures to be taken		
3.8	Payment of debts by Government Dept	100% payment received from government departments	% of debt owed by Government Dept	100% payment of Government debt paid	75% payment received from government departments	Target achieved. 75% payment received from government departments	N/A	N/A	Ongoing	Budget and Treasury
3.9	Efficiency and functionality of supply chain management and political interference	03 Functional supply chain committees established	Number of functional supply chain committees	Establish functional supply chain committees	N/A	N/A	N/A	N/A	Quarterly	Budget and Treasury
4	GOOD GOVERNANCE	100% awarding bids within 90 days (Except quotation threshold)	Number of bids above quotation threshold awarded within 90 days	Award bids within 90 days (Except quotation threshold)	100% awarding of bids within 90 days	Target Achieved 100% awarding of bids done within 90 days	N/A	N/A	Quarterly	Budget and Treasury
4.1	Council Stability	04 Ordinary Council sittings	Number of ordinary council meetings held	4 Ordinary council meetings held in accordance with the legislation	01 Ordinary Council sitting conducted	Target Achieved 01 Ordinary Council sitting conducted in Municipal Chamber on the 30 th March 2023	N/A	N/A	Quarterly	Corporate Services

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets			Timeframes	Responsibility	
					03 RD Quarter target	Progress to date	Challenge			
		02 Special Council meetings conducted	Number of special council meetings held	02 special council meetings held	01 Special Council meeting held	Target Achieved. 02 Special Council meeting held on the 13 January 2023 and 27 February 2023	N/A	N/A	Quarterly	Corporate Services
4.2	Audit/ Performance Audit Committee	Audit Performance Committee appointed	Appointed Audit and Performance Audit committee in place	Appoint Audit/ Performance Audit	N/A	N/A	N/A	N/A	Ongoing	Municipal Manager's Officer
		04 Audit Committee meetings held	Number of ordinary audit and Performance committee meetings held	Audit/Performance Audit committee meetings held	01 Audit Committee meeting held	Target Achieved. Meeting was held on 27 th January 2023	N/A	N/A	N/A	Quarterly
4.3	MPAC	02 Special Audit Committee meetings held	Number of special audit and Performance audit committee meetings held	Two special Audit/Performance Audit committee meetings held	N/A	N/A	N/A	N/A	Ongoing	Municipal Manager's Office
		04 MPAC meeting held	Number of MPAC meetings held	04 MPAC meetings held	01 MPAC meeting held	Target Achieved. 01 MPAC meeting held on the 15 th March 2023	N/A	N/A	N/A	Quarterly

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets			Timeframes	Responsibility	
					03 RD Quarter target	Progress to date	Challenge			Measures to be taken
		04 MPAC reports compiled	Number of MPAC reports compiled	Compile 4 MPAC reports per quarter	01 Quarterly report compiled	Target Achieved. 01 Quarterly report compiled	N/A	N/A	Quarterly	Corporate Services
4.4	Anti-Fraud and Corruption policies and committee	100% Cases of fraud and corruption dealt with on quarterly basis	Number of fraud and corruption cases reported	100 % Cases of fraud and corruption dealt with on quarterly basis	100% cases of fraud and corruption dealt with in quarterly basis	No cases reported on fraud and corruption for the quarter under review	No cases reported on fraud and corruption for the quarter under review	No cases reported on fraud and corruption for the quarter under review	Quarterly	Municipal Manager's Office
4.5	Forensic Investigations	0% of forensic investigations conducted	Percentage forensic investigations conducted	100 % Implementation of forensic investigations	100% of forensic investigations conducted	No forensic investigations conducted for the period under review	No forensic investigations conducted for the period under review	No forensic investigations conducted for the period under review	Quarterly	Municipal Office
4.6	Disciplinary Cases	No Disciplinary cases reported	Number of disciplinary cases instituted and resolved	4 Reports on all cases instituted and resolved	1 Reports on all cases instituted and resolved	No disciplinary cases conducted for the period under review	No disciplinary cases conducted for the period under review	No disciplinary cases conducted for the period under review	Quarterly	Municipal Office
4.7	Litigations	Litigation cases on land invasion dealt with	Number of litigation cases instituted against the municipality	4 Report on all litigation against the municipality	01 Quarterly report on litigation	Target Achieved 01 Quarterly report on	N/A	N/A	Quarterly	Municipal Office

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets				Timeframes	Responsibility
					03 RD Quarter target	Progress to date	Challenge	Measures to be taken		
4.8	IGR structures		Number of IGR meetings held	4 Convene IGR meetings per quarter	01 IGR meeting held	litigation against the municipality compiled	Target Achieved 02 IGR meeting held on the 14 February 2023 and Special meeting on the 07 March 2023	N/A	Quarterly	Municipal Office
4.9	Traditional Council	01 Traditional Leader participating in council activities per quarter	Number of traditional leaders participated in council activities in accordance with the legislation	01 Traditional leaders participating in council activities per quarter	01 Traditional leader attending council activities per quarter		Target Achieved 01 Traditional leader from Makgato Tribal Authority attending council activities per quarter	N/A	Quarterly	Corporate Services
4.10	Annual report	01 Draft Annual Report compiled and tabled before council	Number of draft annual report tabled before council in accordance with the legislation	1 draft annual report tabled before council	01 Draft Annual Report compiled and tabled to council		Target Achieved. Draft Annual Report compiled and tabled to council in 30 January 2023	N/A	31 January 2023	Municipal Manager's Office

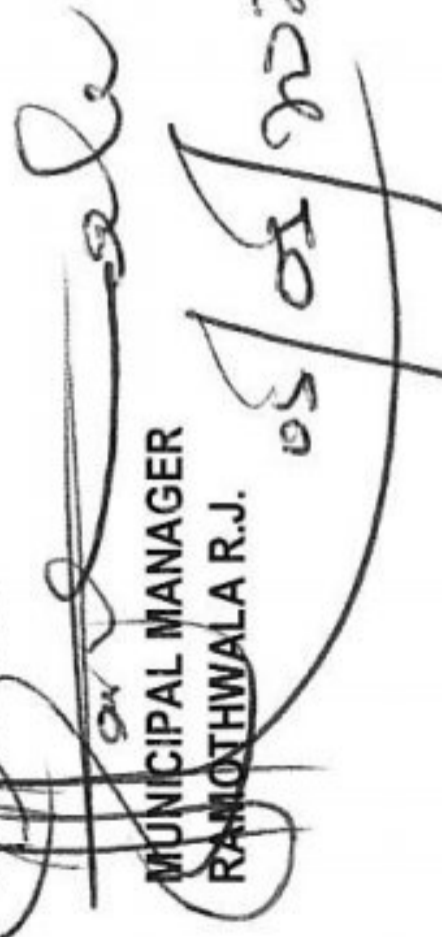
NO	Key focus area	Baseline/Status	KPI for reporting	Annual Target	Quarterly Targets				Timeframes	Responsibility
					03 RD Quarter target	Progress to date	Challenge	Measures to be taken		
4.11	MPAC oversight report	01 Oversight report compiled, adopted and submitted within the timeframe	Number of oversight compiled, adopted and submitted within the timeframe	1 oversight compiled, adopted and submitted within the timeframe	01 Oversight report Compiled	Target Achieved 01 Oversight report compiled tabled to council	N/A	N/A	31 March 2023	Corporate Services
5.1	Vacancies	Number of funded vacancies	Number of funded posts filled against the organogram	67 funded posts filled on the organogram	N/A	N/A	N/A	N/A	30 June 2023	
		Report on the appointment of the Municipal Manager developed	Number of section 57(MM) Manager post filled/vacant	Filling of section 57(MM) post in accordance with the regulations	N/A	N/A	N/A	N/A	Quarterly	Corporate Services
			Number of section 57 (Directors) Manager posts filled	Filling of section 57 (Directors) posts in accordance with the regulations	Filling of Director Corporate Services, Community services, Technical services and ED & Planning	Target Not achieved	There has been delays in adverts for the posts	Adverts have been made and will be closing on the 26 April 2023	Quarterly	Corporate Services

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets			Timeframes	Responsibility	
					03 RD Quarter target	Progress to date	Challenge			Measures to be taken
			Number of Senior Managers performance assessment conducted	All appointed Senior managers assesses	01 Annual and Midyear Assessment session	Target Achieved. Both Annual and Midyear Formal assessment sessions were conducted on the 15 th March 2023	N/A	N/A	Midyear and Annually	Corporate Services
5.2	Technical Capacity	29 Personnel with Technical Skills appointed. E.g engineers and technicians	Number of employees in the technical department with technical skills e.g. engineers, town planners and technicians	Filling of posts in the technical department by personnel with technical skills appointed e.g. engineers, and technicians	N/A	N/A	N/A	N/A	Quarterly	Corporate Services
		10 Municipal officials trained in line with WSP	Number of municipal officials trained in line with WSP	24vMunicipal officials trained in line with WSP	6 Officials trained in line with WSP	Target Achieved. 06 officials Trained in line with WSP	N/A	N/A	Quarterly	Corporate Services
		44 Municipal councillors trained in accordance with WSP	Number of councillors trained in accordance with WSP	Municipal councillors trained in accordance with WSP	11 Councillors trained in line with WSP	Target not Achieved	Compressed municipal schedule for the quarter under review	Trainings To be conducted in the 04 th Quarter	30 June 2023	Corporate Services

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets			Responsibility		
					03 RD Quarter target	Progress to date	Challenge		Measures to be taken	
		01 Report Submitted	Number of training reports submitted to LGSETA	1 annual report submitted.	01 Report submitted	Target Achieved	N/A	N/A	30 June 2023	Corporate Services
5.3	Local Labour Forum (LLF)	02 LLF meetings held	Number of LLF meeting held	04LLF meetings convened	01 LLF meeting held	Target Not achieved	No coordination of LLF meetings	To engage office of the Municipal Manager regarding the non-sitting of the meetings	Quarterly	Corporate Services
5.4	Realistic and affordable municipal organograms	Organisational structure developed and approved by council	Organizational structure approved by council aligned with IDP/Budget	Develop Organizational structure for approval by council	N/A	N/A	N/A	N/A	31 May 2023	Corporate Services
6.1	LED strategy	LED strategy reviewed and approved by council	LED strategy approved by Council	Develop/Review LED strategy	N/A	N/A	N/A	N/A	31 May 2023	ED & Planning
6.2	LED strategy	15 Job opportunities created through LED strategy	Number of job opportunities created through LED initiatives	15 Job opportunities created through LED initiatives	N/A	N/A	N/A	N/A	Quarterly	ED & Planning
6.3	EPWP	230 Jobs created through EPWP initiatives	Number of job opportunities created through EPWP initiatives	250 Job opportunities created through EPWP initiatives	N/A	N/A	N/A	N/A	Quarterly	ED & Planning

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets				Timeframes	Responsibility
					03 RD Quarter target	Progress to date	Challenge	Measures to be taken		
6.4	CWP	1115 Job opportunities created through CWP initiatives	Number of job opportunities created through CWP initiatives	Job opportunities created through CWP initiatives	N/A	N/A	N/A	N/A	Quarterly	ED & Planning
7	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets				Timeframes	Responsibility
					Quarter 1	Quarter 2	Quarter 3	Quarter 4		
7.1	SPLUMA		Established Municipal Tribunal in accordance with the legislation	Establish municipal tribunal	N/A	N/A	N/A	N/A	N/A	ED & Planning
7.2	SPLUMA		Number of tribunal sittings held	Convene municipal tribunal meetings	N/A	N/A	N/A	N/A	N/A	ED & Planning
7.3	SPLUMA	04 land development reports adjudicated by tribunal	02 Number of land development applications adjudicated by the tribunal	04 Land development application adjudicated by the tribunal	01 report on land adjudication developed	Target Achieved 01 report on land adjudication developed	01 report on land adjudication developed	01 report on land adjudication developed	30 June 2023	ED & Planning

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets				Timeframes	Responsibility
					03 RD Quarter target	Progress to date	Challenge	Measures to be taken		
7.4	SPLUMA		03 Number of SPLUMA By-laws approved by council	SPLUMA By-laws approved by council	N/A	N/A	N/A	N/A	ED & Planning	
7.5	SPLUMA	SPLUMA by-law gazetted	Number of SPLUMA By-laws gazetted	SPLUMA By-laws gazetted	N/A	N/A	N/A	N/A	ED & Planning	

APPROVED BY

MUNICIPAL MANAGER
RANITHWALA R.J. 05/05/2023